

# MINUTES

**Meeting:** ROYAL WOOTTON BASSETT AND CRICKLADE AREA BOARD  
**Place:** Bushton & Clyffe Pypard Village Hall, Bushton, SN4 7PX  
**Date:** 22 March 2017  
**Start Time:** 7.00 pm  
**Finish Time:** 8.40 pm

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Please direct any enquiries on these minutes to:

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## **In Attendance:**

### **Wiltshire Councillors**

Cllr Allison Bucknell (Chairman), Cllr Mollie Groom, Cllr Mary Champion,  
Cllr Chris Hurst and Cllr Bob Jones MBE

### **Wiltshire Council Officers**

Alexa Davies – Community Engagement Manager  
Kevin Fielding – Democratic Services Officer

### **Town and Parish Clerks/Councillors**

Cricklade Town Council - Sue Holbrook & Mark Clarke  
Clyffe Pypard Parish Council – Peter Gantlett  
Lydiard Millicent Parish Council – Deborah Bourne, Andrew Harris & Mike Sharp  
Lyneham & Bradenstoke Parish Council – John Webb  
Purton Parish Council – Geoff Greenaway  
Royal Wootton Bassett Town Council – Johnathon Bourne  
Tockenham Parish Council – Diana Kirby

### **Partners**

Royal Wootton Bassett Memorial Hall – Sheila Dunn  
Royal Wootton Bassett Arts Festival – John Davies

**Total in attendance: 38**

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Royal Wootton Bassett &amp; Cricklade Area Board and introduced the councillors and officers present.</p>
2	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <ul style="list-style-type: none"> <li>• Cllr Jacqui Lay – Wiltshire Council</li> <li>• Angela Jensen – Cricklade Town Council</li> <li>• Peter Colmer – Cricklade Town Council</li> <li>• District Commander Jason Underwood – Dorset and Wiltshire Fire &amp; Rescue Service</li> </ul>
3	<p><u>Minutes</u></p> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>The minutes of the meeting held on Wednesday 18 January 2017 were agreed as a correct record and signed by the Chairman.</b></li> </ul>
4	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest.</p>
5	<p><u>Wiltshire - The Wider Picture</u></p> <p>The following Chairman's Announcement was noted:</p> <ul style="list-style-type: none"> <li>• Race for Life. Events are taking place in Swindon on 20.05.17 and 21.05.17, sign up now at <a href="http://raceforlife.org">raceforlife.org</a>.</li> </ul>
6	<p><u>Strengthening our Communities</u></p> <p>Helen Toms - Swindon Barbell Club introduced a short film which highlighted how the Swindon Barbell Club had utilised it's grant funding from the Area Board.</p> <p>Updates from Alexa Davies – Community Engagement Manager.</p>

Points made included:

- That Royal Wootton Bassett Library was to be refurbished as a community hub, as a joint project by Wiltshire Council and Royal Wootton Bassett Town Council.
- That Royal Wootton Bassett Men's Shed now had 20 members. An open day was planned for Saturday 13 May.
- That someone in Cricklade was now looking to start a Men's Shed group.
- That Sunday 14 May was the start of this year's Dementia Awareness Week.
- That 50 Athletic kit bags were available to the first local schools who signed up to this year's Wiltshire Council Big Pledge event, with sign up open from 8 May.
- A big well done to all who had taken part in the recent Great British Spring Clean.

Ellen Blacker - Health and Wellbeing Champion, gave a short update on her role and the work of the Health and Wellbeing Group. A full written report was contained in the agenda pack.

Health and Wellbeing Champion Proposal

### **Decision**

- **That the Royal Wootton Bassett & Cricklade Area Board continued the Health and Wellbeing Champion arrangements. £6,700 for 12 months' service provision.**

The Chairman thanked Ellen Blacker for her update.

### Funding

The financial statement was noted:

- Discretionary capital - £4,958.24
- Youth revenue - £52,570.50

## Youth Funding Proposal

### Decision

- **To continue the delivery of youth services in the Royal Wootton Bassett and Cricklade area by agreeing a proposal from Gloucestershire Mentoring and Support, who have taken over Connecting Youth, for £11,500 for 12 months service provision, plus venue hire (amount tbc).**
- **That a proposal for the Cricklade community area was put together for consideration at the next Area Board meeting.**

## Youth Grant Funding Applications

### Decision

- **That the GreenSquare funding application requesting £3,000 for Parsonage Farm Close Street Art Project was deferred, until Cricklade Town Council had discussed the application.**

### Decision

- **The Rise Trust is awarded £909 for ABC Healthy Eating Cooking courses.**

### Decision

- **Launch 2 Learning is awarded £3,743.70 for a project to work with young people to address cyber-bullying. (This sum was an increase on the amount included in the grant application as the scope of the project was widened to include Purton and Cricklade young people).**

## Community Area Grant Applications

### Decision

- **16 Feathers Badminton Club awarded £666.20 for 16 Feathers Junior Badminton.**

Area Board delegated decision to Community Engagement Manager

**In respect of urgent matters, the Community Engagement Manager, following consultation with members of the Area Board and the agreement**

	<p><b>of the Chairman and Vice-Chairman, authorised £2,147.40 expenditure to support purchase of 10 x litter picking kits.</b></p> <p><b>This decision was taken by Area Board members between meetings of an Area Board in order for the equipment to be available in time for the Great British Spring Clean weekend, 3-5 March 2017 - Agreed and noted.</b></p>
7	<p><u>Spotlight on Parishes and Partners</u></p> <p>Updates were received from the following Partners, Towns and Parishes:</p> <ul style="list-style-type: none"> <li>• Wiltshire Police - the written report was noted.</li> <li>• Dorset and Wiltshire Fire &amp; Rescue Service - the written report was noted.</li> <li>• NHS Wiltshire - the written report was noted.</li> <li>• Healthwatch Wiltshire - the written report was noted.</li> <li>• Lyneham &amp; Bradenstoke Parish Council – the written report was noted.</li> <li>• Representatives of Lydiard Millicent Cricket Club gave a short presentation re their proposed cricket square renovation project.</li> </ul> <p>The Chairman thanked all partners for their updates.</p>
8	<p><u>Task Group Reports and Decisions</u></p> <p>Community Area Transport Group – Cllr Bob Jones</p> <p>Local Highways Investment Fund</p> <p>Points made included:</p> <ul style="list-style-type: none"> <li>• The local highway network was vital to providing connectivity for businesses and communities, and effective maintenance to ensure its availability was essential to the economic development of the county. Wiltshire Council recognised the importance of maintaining and managing its highway network effectively.</li> <li>• The ‘Local Highways Investment Fund 2014 – 2020’ was addressing the long standing under investment in highways maintenance, which had been a problem nationally for many years.</li> <li>• The significant investment of £21 million annually for six years by</li> </ul>

	<p>Wiltshire Council had already seen a substantial improvement in the condition of the county's road network, with a 30% reduction in the carriageway maintenance backlog in the first two years of the investment.</p> <ul style="list-style-type: none"> <li>• An indicative list of priority sites for treatment in 2017/18 had been developed ( Appendix 2, Pages 83/84 of the agenda pack).</li> </ul> <p><b>Decision</b></p> <ul style="list-style-type: none"> <li>• <b>That the Royal Wootton Bassett &amp; Cricklade Area Board agreed and noted the list of priority sites for treatment in 2017/18 ( Appendix 2, Pages 83/84 of the agenda pack).</b></li> </ul> <p>Neighbourhood Planning Working Group (NEW-V) – Cllr Allison Bucknell</p> <ul style="list-style-type: none"> <li>• That Royal Wootton Bassett Town Council had now submitted its Neighbourhood Plan to Wiltshire Council.</li> <li>• The only parish remaining in NEW-V would be Broad Town as Tockenham and Clyffe Pypard parishes had notified their intention to withdraw and apply for their own designation.</li> </ul>
9	<p><u>Wrap Up</u></p> <p>The Chairman advised that the next meeting of the Area Board would be on Thursday 18 May at Purton Village Hall.</p> <p>The Chairman thanked everyone who had attended the Area Board meetings over the last four years.</p>